

<p style="text-align: center;"><b>FLYSCRIBE</b> <b>PRIVACY POLICY</b> <b>Effective as of February 14, 2018</b></p>
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The PRIVACY POLICY is applicable to the websites of FLYSCRIBE especially [www.flyscribe.fr](http://www.flyscribe.fr). The PRIVACY POLICY is a part of the TERMS.

### **ARTICLE I. DATA PRIVACY PRINCIPLES**

**1.1.** WE inform YOU that your personal data will be entered into automated files to provide YOU with OUR services, as well as to send to YOU OUR commercial communications and, sometimes, perform surveys, statistics and analysis of market trends. You will only receive OUR commercial communications if YOU have given your express consent or if YOU have previously booked with us, and YOU will be able to decide not to receive them any further at any moment, by clicking the unsubscribe link shown in the footer of any of OUR corporate communications.

**1.2.** We, FLYSCRIBE, are pleased that YOU are visiting OUR WEBSITE and WE would like to provide YOU with some information about the collection, processing and use of personal data when using this WEBSITE. FLYSCRIBE collects, processes and uses personal data exclusively according to this data privacy statement and within the scope of statutory authorization. If YOU need further information or have any questions about how FLYSCRIBE handles data privacy, please contact us at [contact@flyscribe.fr](mailto:contact@flyscribe.fr).

### **ARTICLE II. WHAT IS PERSONAL DATA?**

In France, the meaning of “personal data” is defined by the competent authority (“CNIL”) as any information concerning the personal or material circumstances of an identified or identifiable individual. This includes information such as your name, your address, your telephone number or your date of birth.

### **ARTICLE III. GENERAL INFORMATION ABOUT DATA PRIVACY**

**3.1.** By using the link “Contact us”, YOU can send US enquiries of a general nature. To process these data, WE will collect your contact details (name and email address). We will store both these data and the correspondence transferred by us and use them exclusively for the purpose for which YOU transferred it to us and to improve OUR service.

**3.2.** When YOU access OUR WEBSITE, information is transmitted by a standard procedure, such as the IP address, type and version of the web browser used, the operating system used, the WEBSITE where YOU came from and the time of visiting the WEBSITE. As a rule, WE will analyze these data only statistically to prevent errors and to improve OUR services. Only in the event of potential abuse related to bookings, WE would use the connection information to facilitate the identification of the responsible person.

**3.3.** If YOU decide to become active in the FLYSCRIBE community, for instance by uploading photos or by creating texts such as reviews and descriptions, YOU will decide yourself which personal data will be visible to both FLYSCRIBE and all visitors of the WEBSITE. YOU may change these settings at any time.

**3.4.** If YOU have given your separate consent to receive OUR newsletter, your email address will be stored and used for personal email advertising, until YOU unsubscribe from the newsletter. The newsletter will not be sent until this has been done. This procedure is used to ensure that only YOU yourself can register with the newsletter service under the specified e-mail address. It is possible to unsubscribe at any time.

**3.5.** If YOU apply for a job with FLYSCRIBE, WE collect, process and use of your personal data for processing your online application. Your online application data is sent directly to the human resources department via an encrypted connection and is of course treated as confidential. We use the relevant technical and organizational methods to ensure that your personal data is treated in a confidential manner according to legal requirements.

If YOU have applied for a specific position and this has already been filled, or WE consider YOU equally or more suitable for a different position, WE would like to pass on your application within OUR company. Please inform us, if YOU do not wish for us to do so. Your personal data will be deleted immediately once the application process has ended, or after a maximum of six months, unless YOU expressly consent to your data being stored for a longer period.

#### **ARTICLE IV. DATA TRANSMISSION**

**4.1.** Please also note the relevant data privacy statement of the booking website of TRAVEL PROVIDERS.

**4.2.** In certain cases, disclosure to national and international authorities and/or courts is required by law due to a prior administrative or court order. In these cases, the data are passed on in a manner complying with the legal requirements. Insofar as this is required to prevent illegal or potentially illegal acts, or to protect the rights, property or security of FLYSCRIBE the WEBSITE or users of the WEBSITE, and to protect such in a legally admissible manner.

In relation with a business transaction, WE may pass on your data to the competent authorities, the appointed insolvency trustee and/or the potential transaction partner.

#### **ARTICLE V. SECURITY**

FLYSCRIBE implements, at its best efforts, technical and organizational security measures to safeguard stored personal data against inadvertent or deliberate manipulation, loss or destruction and against access by unauthorized persons. Our security measures are continuously improved in line with technological progress.

#### **ARTICLE VI. YOUR RIGHTS**

Upon written request, WE will be glad to inform YOU pursuant to OUR obligation by law if and which personal data of yours are stored with us. Under the conditions of the provisions of the French law, YOU may request correction, blocking and deletion of such data, unless these requests conflict with statutory time limits for storage.

Concerning your rights please contact: FLYSCRIBE 51 rue de la Harpe – 75005 Paris

If there are variances between the data privacy statements in various languages arising from translation, then the French version shall prevail.

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